

**National Association of Women in Construction
Greater Kansas City, MO Chapter 100**

Request for Payment or Reimbursement

Date _____

*Submit Copy to Treasurer for Reimbursement
Keep (request) Copy for Digital Committee/Event File*

FROM

Member's Name: _____

Committee/Event: _____

ISSUE CHECK TO

Name: _____

Address: _____

**Total Amount of Payment or
Reimbursement Requested** _____

Attach Invoices/Receipts to Treasurers Copy

Detail of Expenditure & Amount:

For Treasurer's Use Only:

Check Number: _____

Date of Payment: _____

Amount of Payment: _____

Payment Delivered/Mailed: _____