

KC NAWIC Committee Pre-Event Board Report Guidelines

Committee Name: **NAWIC Golf Tournament** _____

Event Details: **Annual Scholarship Golf Tournament** _____

Event Date: **NEW DATE: September 21st** _____

Event Time: **Volunteers at 6:30am, 8am Shotgun Start** _____

Event Location: **Adam's Pointe Golf Course** _____

Registration count to date: **Registration to be out early summer, Date TBD** _____

Cut-off Date: **TBD** _____

Estimated profit / loss to date: **unknown at this time** _____

Request for additional budget (if applicable-requires a motion): **no** _____

Marketing assistance needed: **Posting on Social Media, Making marketing a chapter effort as much as we can this year. Save the Dates to be out in April.**

Action Plan assistance needed: **none at this time, TBD** _____

General comments: **The committee has made the decision to move our golf tournament from June 8th to September 21st due to COVID-19 in order to have better participation. Will be making a motion to sign Adam's Pointe Contract at April BOD Meeting.**

Be sure to sign all board reports! Submit to Chapter President and Secretary.